**Cleobury Patients Voice**

*“Bringing together patients, health professionals and voluntary groups to*

*Improve the health and social support services of our community.”*

***Cleobury Mortimer Patients Participation Group***

**Agenda for General Meeting to be held at Cleobury Mortimer Medical Centre**

**on Wednesday 26th June 2024 at 14.00pm**

1. Welcome and apologies
2. Feedback from PCN PPG meeting at Bridgnorth medical centre 16th January 2024 Anita Rose
3. New GP started at CMMC Dr Maddy Venables replaced Dr Palmer
4. Family planning appointment support
5. Patient Access Education Sessions
6. Covid Autumn/winter Campaign
7. Update on Registrars in Practice
8. Maternity/Paternity Leave
9. Cleobury Mortimer Pharmacy
10. Agree roles nominate and second

Chairperson – currently vacant

Secretary – Kim Murrells

Treasurer – Susan Del Mar

1. Any other business
2. Date of next meeting – 4th September 2024

|  |  |
| --- | --- |
| MINUTES OF MEETING HELD 26TH June 2024 | ACTION |
| **Those present**  Dr Thompson  Cate Tolley  Kim Murrells  Madge Shineton  Anita Rose |  |
| 1. **Apologies**   Susan Del Mar  Anne Parker  Simon Harris   1. **Feedback from PCN PPG meeting at Bridgnorth medical centre 16th January 2024** Anita Rose fed back to the committee and explained the role of the PCN. Dr Thompson elaborated and explained the varying roles within the PCN staff.   MS asked Dr Thompson about medications and why GPs prescribe items that you can’t get? Dr Thompson explained about items being out of stock; pharmacy publish a weekly list, but this can change throughout the week – GPs prescribe items in good faith, but they may need to provide an alternative for items that are unavailable. Patients can also take prescription to another pharmacy, but often this is due to a global issue.   1. **New GP started at CMMC**   CT informed group that Dr Elizabeth Palmer has now retired and replaced part-time by Dr Maddy Venables. She will be taking over the care for Doddington Lodge.   1. **Family planning appointment support**   CT stated that a locum GP Dr Katy Trevethick will be joining CMMC on a temporary basis to assist with family planning appointments. This will be reviewed in accordance with demand.   1. **Patient Access Education Sessions** CT advised that CMMC were planning on offering some work-based sessions around the Patient Access App; these would be run in-house, to provide education on the benefits of using the app. Dr Thompson suggested these would be offered if demand warranted. 2. **Covid Autumn/winter Campaign** CT advised that CMMC had agreed to participate in the autumn/winter COVID booster campaign again this year; we are awaiting an update on the start date/eligibility. 3. **Update on Registrars in Practice**   Registrars currently working alongside the GPs include 2x ST3 and ST2 who are due to complete their GP training. We will have ST1 joining us August – Nov, together with a medical student Sept – Apr. Dr Thompson clarified that we take students from both the Worcester and Shropshire training schemes.   1. **Maternity/Paternity Leave** CMMC have a policy for paternity/maternity cover, allowing capacity for appointments to remain high. 2. **Cleobury Mortimer Pharmacy**   KM informed committee that Cleobury pharmacy currently have no permanent pharmacist but are working using regular locum pharmacists. These are booked until December 2024. CMMC has built up a good rapport with the pharmacy over the years and a mutual agreement stands so that communication is working well. Dr Thompson added that Meg from pharmacy attends clinical meetings once per month, in order to pass on and receive feedback.   1. Anita Rose suggested she might be interested in taking on the role of chairperson if no-one else puts themselves forward**.** 2. **AOB**   MS asked about appointment waiting times, stating that a number of peers had found difficulty in achieving a GP appointment in under 2 weeks – CT and KM informed her of the protocol when booking appointments, including reasons for signposting and appointment capacity, ensuring appointments are usually available within 2/3 days & urgent appointments the same day.  AR asked how group members could help? CT & KM advised the agenda should ideally be made up of items from within the community, also to try and engage more of a cross section of volunteers for PPG and disseminate information locally re CMMC. AR agreed to put together a brief report from our meeting for The Clarion   1. **Date of next meeting**   Meeting to be held at Cleobury Medical centre end September 2024 date TBC | MS & AM to gauge interest within the community for such sessions and feed back.  KM agreed to forward a copy of role description for AR to consider. |
|  |  |